

**MINUTES**

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**CABINET MEETING: 26 SEPTEMBER 2019**

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**Cabinet Members Present:** Councillor Huw Thomas (Leader)  
Councillor Peter Bradbury  
Councillor Susan Elsmore  
Councillor Sarah Merry  
Councillor Michael Michael  
Councillor Lynda Thorne  
Councillor Chris Weaver  
Councillor Caro Wild

**Observers:** Councillor Joe Boyle  
Councillor Adrian Robson

**Also:** Councillor Shaun Jenkins

**Officers:** Paul Orders, Chief Executive  
Chris Lee, Section 151 Officer  
Davina Fiore, Monitoring Officer  
Sarah McGill, Corporate Director  
Joanne Watkins, Cabinet Office

**Apologies:** Councillor Russell Goodway  
Councillor Graham Hinchey

**145 MINUTES OF THE CABINET MEETING HELD ON 11 JULY 2019**

The minutes of the Cabinet meeting held on 26 September were approved

**146 TO RECEIVE THE REPORT OF THE COMMUNITY & ADULT SERVICES  
SCRUTINY COMMITTEE ENTITLED TEMPORARY AND SUPPORTED  
ACCOMMODATION - THE SINGLE PERSON'S GATEWAY (COPY  
ATTACHED)**

Councillor Jenkins, Chair of the Community & Adult Scrutiny committee presented the report entitled 'Temporary and Supported Accommodation - The Single Person's Gateway'. The report contained 15 key findings and 9 recommendations.

**RESOLVED:** that the report of the Community & Adult Services Scrutiny Committee entitled 'Temporary and Supported Accommodation - The Single Person's Gateway' be received and a response be provided by December 2019

#### 147 **APPOINTMENT OF ASSISTANT CABINET MEMBERS**

The Cabinet considered a report proposing the appointment of an additional Assistant to Cabinet Member and the changes to the role of an existing Cabinet Assistant. It was proposed that Councillor Peter Wong be appointed as an Assistant to Cabinet Member for Private Sector Housing Matters and that Councillor Ashely Lister's role now focus on Child poverty matters.

**RESOLVED:** that

- (1) the appointment of Councillor Wong as the Cabinet Assistant (Private Sector Housing), as set out in Paragraph 5 of this report be approved and
- (2) the amendment to refocus Councillor Lister's role as the Cabinet Assistant (Building Prosperity) be approved

#### 148 **PROCUREMENT OF LIQUID FUEL**

A report proposing a mini competition for the Council spend on liquid fuel be undertaken to ensure that the Council was receiving best value was considered.

**RESOLVED:** that

1.
  - i) Officers run a mini competition for liquid fuel through the National Procurement Service (NPS) Framework for supply of fuels and associated products and services NPS-FT-0093-18. The duration of the arrangement will run from 1<sup>st</sup> December 2019 to 1<sup>st</sup> April 2023. The contracted value of this procurement will be £5.5m.
  - ii) evaluation criteria for a mini competition of 100% price, which is in line with framework guidelines be approved
  - iii) the issuing of tender documentation be approved
2. authority be delegated to the Corporate Director Resources in consultation with the relevant Cabinet Member to:
  - i) Deal with all ancillary matters pertaining to the mini competition.
  - ii) Award a User Agreement with the Provider selected (most economically advantageous provider) and placing orders under the contract.

#### 149 **MONTH 4 BUDGET MONITORING**

The Cabinet received a report containing details of the budget monitoring position at month 4 of the 2019/20 financial year. It was reported that the overall projected deficit was £325,000 reflecting the financial pressures that the Council is facing, particularly

in social services. It was noted that work was ongoing to reduce the directorate overspend with management actions being put in place.

**RESOLVED:** that

1. the potential financial outturn based on the projected position at Month 4 of the financial year be noted
2. the allocations from specific contingency budgets to the People & Communities - Housing & Communities, People & Communities - Social Services and Planning, Transport & Environment directorates as set out in this report be noted
3. the requirement for all directorates currently reporting overspends as identified in this report to put in place action plans to reduce their projected overspend be reinforced.

#### 150 **2019-20 QUARTER 1 PERFORMANCE REPORT**

A report outlining the progress against the steps and key performance indicators included in the 2019-2022 Corporate plan was received. It was reported that 83% of key performance indicators were green or amber and 97% of steps were green or amber.

**RESOLVED:** that the current position regarding performance, the delivery of key commitments and priorities as at Quarter 1, and the action being taken to ensure the effective delivery of Capital Ambition be noted

#### 151 **ACQUISITION OF PROPERTIES FOR HOUSING REVENUE ACCOUNT PURPOSES**

**Appendix 1 of this report is not for publication as it contains exempt information of the description contained in paragraphs 14 and 21 of Schedule 12A of the Local Government Act 1972.**

Cabinet considered a report seeking approval of the purchase of residential properties from the open market within the parameters of the approved Housing Revenue Account capital programme. This represented the purchase of circa 160 properties in total and whilst there was a large housing need for all types of properties, the buy-backs procedure was placing a focus on acquiring larger family homes (3 & 4 bed homes) as well as ground floor accessible flats and also properties suitable for a specialist housing provision. These type of properties are not delivered through traditional build routes in large numbers and therefore the buy-backs procedure can help to address these gaps in housing need.

**RESOLVED:** that

1. the contents of the report be noted
2. the continued purchase of residential properties from the open market in accordance with the HRA business plan and approved Capital Programme be approved; and

3. authority be delegated to the Assistant Director, Housing and Communities, to approve the purchase of appropriate properties (pursuant to recommendation 2 above), subject to advice from the Council's Valuer, the Section 151 Officer and the Director of Governance and Legal Services; and compliance with the Procedure Rules for the Acquisition or Disposal of Land.

## 152 **STREET NAMING POLICY**

The Cabinet considered the street naming policy which had been developed to provide advice and guidance setting out how the council controls the naming and numbering of streets. The new policy sets out that for new street names a Welsh name would be adopted which is consistent with the local heritage and history of the area. In exceptional circumstances, the use of street names in other languages may be considered where a street name would clearly reflect and be congruent with specific local historical, cultural and linguistic associations and considerations and following consultation with the Street Names Panel and local communities/stakeholders.

**RESOLVED:** that the street naming policy attached to the report be approved and Council be recommended to adopt the Street Naming policy.

## 153 **BIODIVERSITY AND RESILIENCE OF ECOSYSTEMS (BRED) DUTY**

The Cabinet considered approving the Biodiversity and Resilience of Ecosystems Duty forward plan which included a vision for green infrastructure in Cardiff and a list of actions that would help deliver the objectives of the green infrastructure plan.

**RESOLVED:** that

1. the BRED Forward Plan be agreed in order to meet the Council's duty under Section 6 of the Environment (Wales) Act 2016.
2. the BRED forward plan help inform the Council's comprehensive refresh of its Climate strategy, now underway following the recent Climate Emergency declaration